

# Sunrise Utility Association Employment Application Form

PLEASE PRINT ALL  
INFORMATION REQUESTED  
EXCEPT SIGNATURE

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS  
MUST BE 18 OR OLDER TO APPLY

## Personal Information

Name \_\_\_\_\_  
Last First Middle Maiden

Address \_\_\_\_\_  
Number Street City State Zip

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Valid Driver's License #: \_\_\_\_\_

Prior Felony Convictions: Y \_\_\_ or N \_\_\_

Have you been convicted of a felony? Remember, a conviction included those offenses that you didn't have to serve jail time but just paid a fine.

Prior Misdemeanor Convictions: Y \_\_\_ or N \_\_\_

Other than minor traffic offenses, have you been convicted of a misdemeanor? Remember, a conviction includes those offenses that you didn't have to serve jail time but paid a fine.

**\*A STANDARD OR CRIMINAL BACKGROUND CHECK MAY BE PROCESSED IN ADDITION TO CONTACTING  
PREVIOUS WORK HISTORY AND REFERENCES.**

## Education Record

<u>Type of School</u>	<u>School Name</u>	<u>Address</u>	<u>Years Completed</u>	<u>Degree</u>
High School	_____	_____	_____	_____
Business/Trade	_____	_____	_____	_____
College	_____	_____	_____	_____
Post Graduate	_____	_____	_____	_____
GED/Other	_____	_____	_____	_____

# Employment History

Please list all previous employments from most recent Employer first.

Name of Employer                      Address                      Phone Number                      Name of Supervisor

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Job Title                      Date Started                      Date Ended                      Description of Duties

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Reason for Leaving

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Name of Employer                      Address                      Phone Number                      Name of Supervisor

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Job Title                      Date Started                      Date Ended                      Description of Duties

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Reason for Leaving

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Name of Employer                      Address                      Phone Number                      Name of Supervisor

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Job Title                      Date Started                      Date Ended                      Description of Duties

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Reason for Leaving

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May we contact your current employer? Y \_\_ or N \_\_

May we contact your previous employers? Y \_\_ or N \_\_

**List Additional Skills** (In addition to your work history, what additional knowledge, skills, or abilities do you possess which you would like to be considered?)

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# **Personal References**

List 3 Personal References

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<u>Name</u>	<u>Occupation</u>	<u>Address</u>	<u>Phone Number</u>
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<u>Name</u>	<u>Occupation</u>	<u>Address</u>	<u>Phone Number</u>
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<u>Name</u>	<u>Occupation</u>	<u>Address</u>	<u>Phone Number</u>
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## **Applicant's Certification and Agreement**

**PLEASE READ CAREFULLY**

I hereby declare the information provided by me in this application is true and complete, and I understand that falsification of this information is grounds for refusal to hire or, if hired, cause for termination. I authorize any of the persons or organizations referenced in this application or any attached employment listing, to give Sunrise Utility Association all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damage which may result from furnishing such information to Sunrise Utility Association.

In Consideration for my employment with Sunrise Utility Association, I agree to conform to the rules and regulations as set forth in the handbook and acknowledge that these rules and regulations may be changed, interpreted, withdrawn, or be added to by Sunrise Utility Association at any time, at the sole option of Sunrise Utility Association and without prior notice to me.

I further acknowledge that if Sunrise Utility Association employs me, my employment will be at will, and may be terminated with or without cause at any time by me or by Sunrise Utility Association.

I understand that no representative of Sunrise Utility Association has any authority to enter into any agreement for employment for any specified period of time or to assure any benefits or terms and conditions or employment other than those set forth in the handbook, either prior to commencement of employment or after I have become employed.

Please Read, Sign and Date below before submitting your application.

I understand falsification on this application is grounds for refusal to hire, or if hired, may be cause for termination. This includes, but is not limited to, my prior employment history, my felony or misdemeanor convictions and my current address (Place of Residence). I certify the information I have given on my application for employment is true and accurate to the best of my knowledge.

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Date

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Signature